



## Canada Summer Job Opportunity

### Position: Counselling Intern

Please note position is dependent on the approval of funding from Services Canada.

**Contract dates:** May 5 to August 23

**Number of Hours:** This will depend on the number of weeks approved by Service Canada  
Minimum of 8 weeks (280 hours) to a maximum of 16 weeks (560 hours)

**Wage Rate:** \$18.20 per hour

**Schedule:** 35 hours per week, Monday – Friday.

The standard work hours are from 9:00 am to 4:30 pm, although there may be occasions when flexibility is required to meet the organization's needs.

These positions are funded through the Canada Summer Jobs Program (2025) and all applicants must meet specific eligibility criteria. For Eligibility Criteria please visit <https://www.canada.ca/en/employment-social-development/services/funding/canada-summer-jobs/screening-eligibility.html>

\* International students are not eligible participants

### Gillian's Place

As one of the first shelters of its kind in Ontario, Gillian's Place brings over 45 years of experience and expertise in gender-based violence service in Niagara. Since 1977, we have grown from an eight-bed emergency shelter to a multi-site provider of free and confidential services that support women, children, genderqueer, Two-Spirit, trans, and non-binary individuals escaping the cycle of violence and abuse. Today, these services include a 34-bed emergency shelter, second-stage housing, a 24/7 phone or text crisis support line, safety planning, expert counselling, child and youth programs, legal advice and support, education and violence prevention programs, and a transitional housing and support program.

### Position Summary and Responsibilities

The Counselling Intern will offer comprehensive assistance to the shelter's daily operations, aiding women, children, genderqueer, Two-Spirit, trans, and non-binary individuals in breaking free from cycles of violence and abuse. Responsibilities will involve:

- Supporting counsellors in their duties.
- Assisting in scheduling client appointments.
- Assisting with childcare
- Assisting with group facilitation
- Orienting clients to the shelter's facilities.
- Organizing donated items.
- Performing light housekeeping tasks.
- Undertaking administrative duties including data entry and file management.

### What you need to succeed:

- Are non-judgmental and client-centred
- Possess knowledge of gender-based violence issues and understand the effects on children who have witnessed abuse.
- Model non-violent behavior according to Gillian's Place philosophy on children's rights and appropriate corrective techniques.
- Handle stressful situations calmly, make crucial decisions, and effectively solve problems.
- Exercise sound judgment in assessing risks.
- Display organizational skills, attention to detail, and professionalism.
- Excellent assessment and reporting abilities.
- Contribute positively to a professional and supportive team environment.
- Uphold strict confidentiality regarding job and organizational matters.
- Support ongoing team development and improvement efforts.

### Qualifications Required:

- Pursuing or have completed a post-secondary degree in Social Service Work, Health/Community Sciences, Mental Health and Addictions, Women and Gender Studies, Psychology, Social Work, or other relevant programs of study
- First Aid/CPR Certification
- Vulnerable Sector Police Check

Gillian's Place is an equal opportunity employer that actively encourages applications from people of colour, First Nations/Aboriginal individuals, newcomers and immigrants, members of the 2SLGBTQ+ community, people of all abilities, and members of other underrepresented communities. We value the unique perspectives and experiences these individuals bring to our team. Accommodations are available on request for candidates taking part in all aspects of the selection process. Any applicant who communicates the need for accommodation shall be considered in a non-discriminatory and respectful manner.

All interested applicants should apply in writing to [humanresources@gilliansplace.com](mailto:humanresources@gilliansplace.com)

**The deadline for applications is April 11, 2025. Interviews will be scheduled between April 14 and 18. Please be advised we only contact applicants who are selected for an interview.**