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**Career Opportunity**

**Position**: Relief Counsellor (Shelter)

**Number of Hours:**  Hours and time of day will vary.

Candidate must be available for day, afternoon, and overnight shifts on weekdays and weekends. Relief Counsellors are scheduled on a casual basis and work on average anywhere from 1 to 5 shifts per week based on their availability and the needs of the shelter.

In this position, you will be responsible for working within the Counselling department and responding to day-to day needs of the shelter, its residents, and the crisis/support line. Reporting to the Manager of Counselling Services, a Relief Counsellor will have a mix of duties including:

* Providing crisis intervention, safety planning and community referrals for outreach and residential clients
* Responding to crisis calls and determining eligibility for entry into the shelter
* Assisting clients with options, resources, and support
* Facilitating communal living and services within shelter
* Ensuring accurate and professional data collection, documentation, and reporting
* Maintaining an active knowledge of community service providers and collaborate as required

Skills and Qualifications required

* University degree in Social Work/related field or equivalent experience
* Extensive knowledge of gendered based violence issues and counselling skills
* Strong understanding of a harm reduction framework
* Ability to support clients with varying levels of addiction and mental wellness
* A high degree of honesty, integrity, discretion, and confidentiality is required
* Ability to handle a crisis, work in a team, carry out independent decision-making, and handle several tasks simultaneously
* Strong written and verbal communication skills and computer proficiency

All interested applicants should apply by emailing humanresources@gilliansplace.com

Please be advised we only contact applicants who are selected for an interview. Gillian’s Place is an equal opportunity employer that encourages people of colour, First Nations/Aboriginal individuals, newcomers and immigrants, members of the 2SLGBTQ+ community, people of all abilities, and members of other underrepresented communities to apply.