



## Career Opportunity

**Position:** Relief Counsellor

**Number of Hours:** Hours will vary – must be available for day, afternoon and overnight shifts  
Must be available to work a minimum of three shifts per month

Reporting to the Counselling Supervisor, a Relief Counsellor will have a mix of duties including

- Providing crisis intervention, safety planning and community referrals for outreach and residential clients
- Responding to crisis calls and determining eligibility of women requesting entry into the shelter
- Assisting women with options, resources and support
- Facilitating communal living and services within shelter
- Ensuring accurate and professional data collection, documentation, and reporting
- Maintaining an active knowledge of community service providers and collaborate as required

### Skills required

- Extensive knowledge of violence against women issues and counselling abused women and children
- Strong understanding of a Harm Reduction framework and ability to support women with varying levels of addiction and mental wellness
- A high degree of honesty, integrity, discretion and confidentiality is required
- Ability to handle a crisis, work in a team, carry out independent decision-making, and handle several tasks simultaneously
- Strong written and verbal communication skills and computer proficiency

### Qualifications required

- University degree in Social Work/related field or equivalent experience
- Police Vulnerable Sector Check
- First Aid & CPR Level C with AED

All interested applicants should apply in writing to:

Gillian's Place

Attention: Linda Bowden

PO Box 1387, St. Catharines ON L2R 7J8

Or by email [humanresources@gilliansplace.com](mailto:humanresources@gilliansplace.com)

We would like to thank all applicants who provides a submission. Please be advised we only contact applicants who are selected for an interview – no telephone calls please. Gillian's Place is an equal opportunity employer that encourages people of colour, First Nations/Aboriginal individuals, newcomers and immigrants, members of the 2SLGBTQ+ community, people of all abilities, and members of other underrepresented communities to apply.